

Beaufort SC Works Center

164 Castle Rock Road, Beaufort

Walterboro Career Center

TCL Hampton Campus – H Mungin Center

1085 Thunderbolt Drive, Walterboro

54 Tech Circle, Varnville

To register for adult education, computer courses, or work keys, please see Ms. Gloria Harvin at the Beaufort SC Works location.

She is available Monday-Thursday 9:30a.m.-4:00p.m. and Fridays 9:30a.m. to 12:00p.m..

Call today to reserve a seat in any of our workshops or stop by any SC Works Center to take advantage of our free services.

SEPTMEBER 2016				
Monday	Tuesday	Wednesday	Thursday	Friday
			WIOA Orientation 10 – 11 a.m.	2. Basic Keyboarding Part One 10:30 – 11:45 a.m. Interviewing Skills 2:00 – 3:00 p.m.
5 OFFICE CLOSED	6. Résumé Writing Colleton 9 – 11 a.m.	7 Résumé Writing Beaufort 10:00 – 11:30 a.m.	8. WIOA Orientation 10 – 11 a.m. Veteran Services How can we help you?	9. Basic Keyboarding Part One 10:30 – 11:45 Interviewing Skills 2:00 – 3:00 p.m.
12. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	13. Résumé Writing Colleton 9 – 11 a.m.	14. Résumé Writing Beaufort 10:00 – 11:30 a.m.	15. WIOA Orientation 10 – 11 a.m. Veteran Services How can we help you? Beaufort 2 P.M.	16. Interviewing Skills 2:00 – 3:00 p.m.
19. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	20. Résumé Writing Colleton 9 – 11 a.m.	21. SC WORKS JOB SEARCH UNRESTRICTED KEYBOARD PRACTICE	22. WIOA Orientation 10 – 11 a.m. Veteran Services How can we help you?	23. Basic Keyboarding Part One 10:30 – 11:45 Interviewing Skills 2:00 – 3:00 p.m.
26. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	27. Résumé Writing Colleton 9 – 11 a.m.	28. Résumé Writing Beaufort 10:00 – 11:30 a.m.	29. WIOA Orientation 10 – 11 a.m. Veteran Services How can we help you?	30. Basic Keyboarding Part One 10:30 – 11:45 a.m. Interviewing Skills 2:00 – 3:00 p.m.